

Field Trip Planning Module

request approve assign

Field trips are a regular part of school life. With BusPlanner® *Trips*, it's never been easier to schedule and coordinate all of your field trips - from approval to billing. Whether trips are out of town or just across the city, BusPlanner® *Trips* can help streamline the administrative process saving you time and money.

BusPlanner® *Trips* helps you:

- Book trips throughout the school year
- Assign trips to drivers or contractors
- Calculate and manage trip costs
- Coordinate all of your trips in one central location



Web-Based Functionality >

BusPlanner® *Trips* is Web-based and available as a stand-alone product or can be used as an integrated part of your BusPlanner Suite.

Assign Drivers and Vehicles >

BusPlanner® *Trips* enables you to assign the appropriate driver to each field trip quickly and easily with email notifications sent to those involved. Granting secure access to BusPlanner® *Trips* for drivers and schools makes it simple for others to get field trip information without having to call your office.

How Does It Work?

BusPlanner® *Trips* is available in two editions to suit the varying needs of transportation departments.

Standard Edition (SE) is designed for schools and districts that own their buses. This edition offers the administrative tools to effectively administrate approvals, assign drivers, and invoice schools.

Contractor Edition (CE) is created for districts that contract out their busing needs. This edition allows the transportation department to oversee a bidding procurement process in an environment where private contractors are used by schools for field trips.

Contact us today to discuss which version is right for you.



georef  **efficiency
through
innovation**

866.251.3721 | busplanner.com